320 E. 9<sup>th</sup> Suite B Winfield, KS 67156 Phone: (620) 221-1430 Fax: (620) 221-0389



115 E. Radio Lane Arkansas City, KS 67005 Phone: (620) 442-3260 Fax: (620) 442-1759

## **Employment Application**

Applicant Information									
Last Name	First				M.I.	Date			
Street Address				Apartmen	Apartment/Unit #				
City	State	State				Zip			
Phone E-r			-mail						
Date Available	Available Social Secur		rity No.			esired Salary	sired Salary		
Position Applied for									
Are you legally eligible to work in the U.S.? Yes  No									
Have you ever worked for this company? Yes ☐ No ☐ If yes, when?									
Have you ever been convicted of a felony? Yes ☐ No ☐ If yes, explain.									
Education									
High School Address									
From To	Did you graduate?	Yes 🗌	No □ Degree						
College		Address	Address						
From To	Did you graduate?	Yes 🗌	No □ Degree						
Other		Address							
From To	Did you graduate?	Yes 🗌	No Degree						
Employment History									
Company				From To		То			
Address Phone #									
				Responsibilities					
May we contact?									
Company			From To						
Address			Phone #						
Supervisor				Responsibilities					
May we contact?									

Employment History (continued)							
Company		From	То				
Address	Phone #	hone #					
Supervisor	Responsibilities						
May we contact? Yes No							
References							
Full Name	Relationship	Relationship					
Company	Phone #	Phone #					
Address							
Full Name	Relationship						
Company	Phone #	Phone #					
Address							
Full Name	Relationship						
Company	Phone #	Phone #					
Address							
Disclaimer and Signature							
I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired.							
I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to re- quest and receive such information.							
In consideration for my employment, I agree to abide by the rules and regulations of the company, which rules may be changed, withdrawn, added or interpreted at any time, at the company's sole option and without prior notice to me.							
I also acknowledge that my employment may be terminated, or any offer or acceptance of employment withdrawn, at any time, with or without cause, and with or without prior notice at the option of the company or myself.							
Signature	Date	Date					