



## Seasonal General Labor

### Employer

Farmers Grain Company  
16101 23<sup>rd</sup> Rd  
Winfield, KS 67156

### Job Details:

#### **SUMMARY**

This position is responsible for excellent customer service, grain handling, housekeeping, maintenance, safety, recordkeeping, and teamwork to achieve the cooperative's goals.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** (include the following. Other duties may be assigned.):

Serves customers by providing excellent customer service; responding promptly and courteously to customer needs and questions; and meeting commitments;

- Responsible for handling grain by safely loading and unloading trucks and operating equipment;
- Maintains good grain condition by ensuring appropriate moisture, temperature, rotation, treatment, and blend of grain;
- Cleans grain spills and performs required housekeeping in the elevator;
- Performs routine and preventative maintenance in the elevator and premises;
- Responsible for prompt and accurate recordkeeping including submission of all reports;
- Promotes teamwork, manages difficult or emotional situations; and successfully communicates among all departments;
- Effectively and professionally communicates by verbal and written means with customers, employees, and management;
- Pays close attention to detail, multi-tasks, problem solves, effectively communicates, and works independently or simultaneously with teammates;
- Works extended hours during harvest season(s);
- Maintains and promotes safety awareness, and follows safety policies, procedures, and reporting requirements;
- Attends safety and training meetings;
- Presents a clean and professional appearance;

- Performs all other duties as assigned.

### **SUPERVISORY RESPONSIBILITIES**

This position does not have supervisory responsibilities.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Farmers Grain Company is an EOE/ADA employer.

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### **EDUCATION and/or EXPERIENCE**

Less than high school education; or one to three months related experience and/or training; or equivalent combination of education and experience. Willing to seek out and attend additional continuing education, seminars, classes or other job-related education requirements or opportunities.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

- Valid driver's license with a safe driving record and the ability to operate a standard transmission (or the ability to learn to operate a standard transmission)
- Forklift certification (or the ability to obtain the certification)

### **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

### **MATHEMATICAL SKILLS**

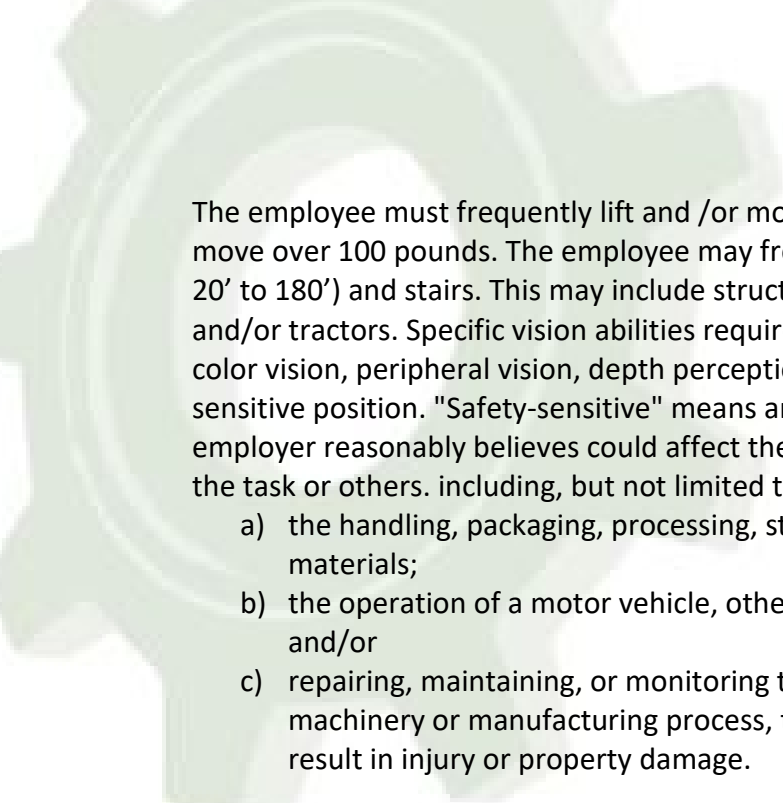
Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to calculate figures and amounts such as discounts, interest, proportions, percentages area, circumference, and volume.

### **REASONING ABILITY**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems with several concrete variables in standard situations. Ability to read and interpret gauges. Must be able to think quickly and perform a mental assessment of workplace hazards, take appropriate precautions, and choose appropriate personal protective equipment (PPE) as dictated by need, regulation, and labeling.

### **PHYSICAL DEMANDS**

While performing the duties of this Job, the employee is frequently required to use hands to finger, handle, or feel; reach with hands and arms; talk or hear; taste or smell; stand; walk; sit and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl.



The employee must frequently lift and /or move up to 50 pounds and occasionally lift and/or move over 100 pounds. The employee may frequently need to climb ladders (may range from 20' to 180') and stairs. This may include structural ladders as well as climbing large vehicles, and/or tractors. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. This is a safety sensitive position. "Safety-sensitive" means any job that includes tasks or duties that the employer reasonably believes could affect the safety and health of the employee performing the task or others. including, but not limited to, any of the following:

- a) the handling, packaging, processing, storage, disposal or transport of hazardous materials;
- b) the operation of a motor vehicle, other vehicle, equipment, machinery or power tools; and/or
- c) repairing, maintaining, or monitoring the performance or operation of any equipment, machinery or manufacturing process, the malfunction or disruption of which could result in injury or property damage.

### **WORK ENVIRONMENT**

While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate. Employee must understand and implement all related safety policies, procedures and programs for prevention and protection while performing job duties in various work environments.

### **Disclaimer**

This job description indicates the general nature and level of work expected. It is not designed to cover every activity, duty or responsibility required of the employee.

**Application Instructions:** Apply Online: <https://tinyurl.com/FGCjobapp> Apply at any Farmers Grain Company location.

